

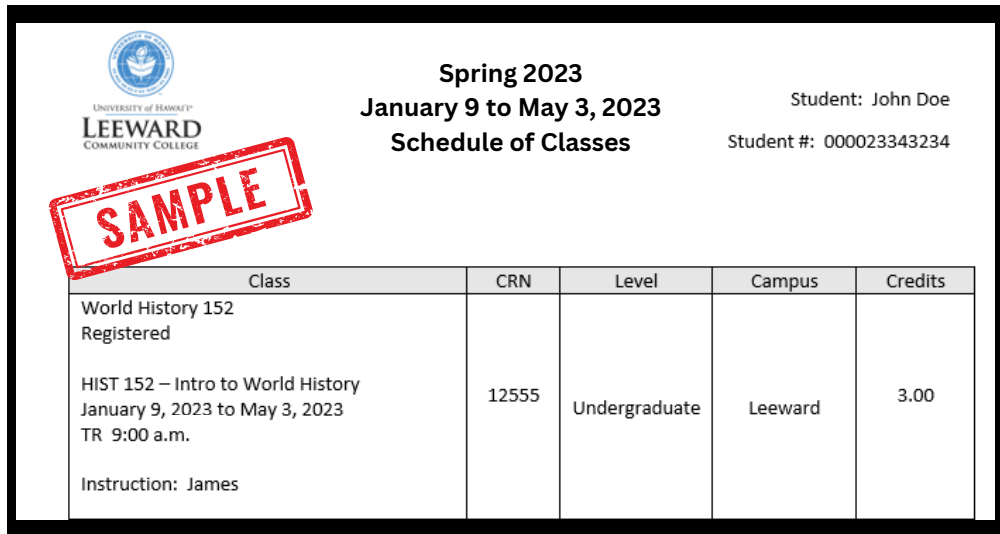


Child Care Subsidy Application

School, Job, Vocational or Employment Training Verifications

School Verification

- School registration showing: Name of school, Student's name, Semester/School start and end dates, credits/hours enrolled for the current semester.
- School schedule for the semester showing credits/hours



Spring 2023
January 9 to May 3, 2023
Schedule of Classes

Student: John Doe
 Student #: 000023343234

SAMPLE

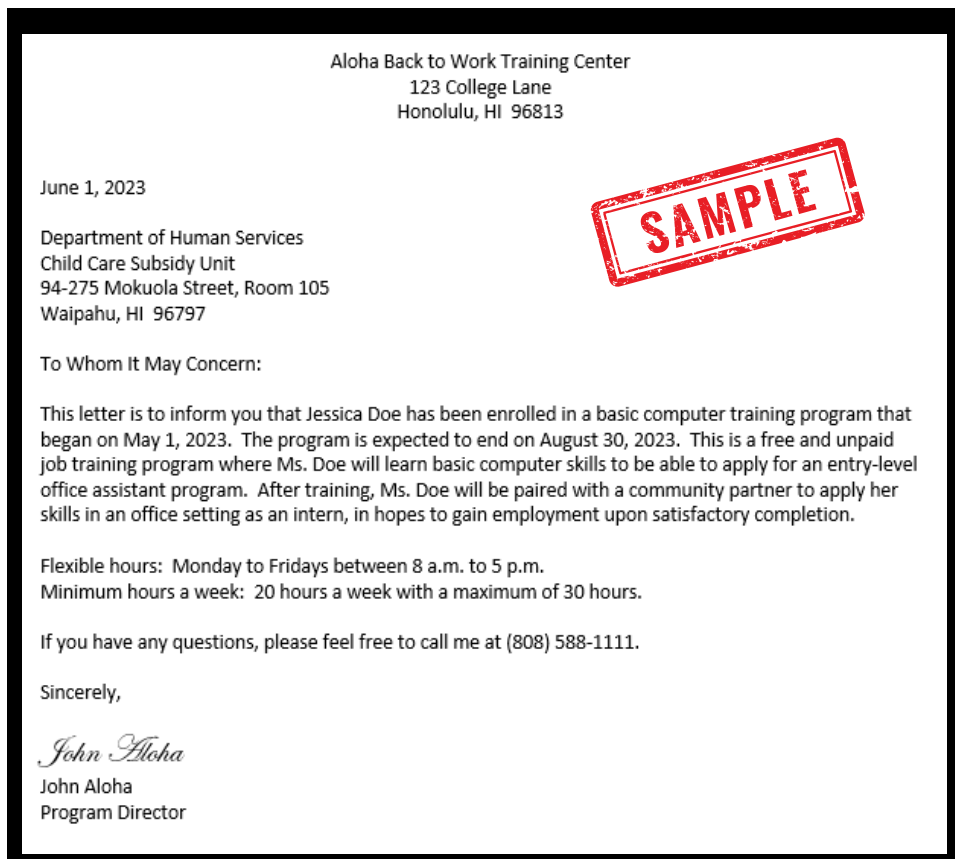
Class	CRN	Level	Campus	Credits
World History 152 Registered				
HIST 152 – Intro to World History January 9, 2023 to May 3, 2023 TR 9:00 a.m. Instruction: James	12555	Undergraduate	Leeward	3.00

Verification to include:

- School Name
- Student's Name
- Semester/School start and end dates

Job Training

- Written verification from a Job Training program with program dates and compensation, if any.



Aloha Back to Work Training Center
 123 College Lane
 Honolulu, HI 96813

June 1, 2023

Department of Human Services
 Child Care Subsidy Unit
 94-275 Mokuola Street, Room 105
 Waipahu, HI 96797

SAMPLE

To Whom It May Concern:

This letter is to inform you that Jessica Doe has been enrolled in a basic computer training program that began on May 1, 2023. The program is expected to end on August 30, 2023. This is a free and unpaid job training program where Ms. Doe will learn basic computer skills to be able to apply for an entry-level office assistant program. After training, Ms. Doe will be paired with a community partner to apply her skills in an office setting as an intern, in hopes to gain employment upon satisfactory completion.

Flexible hours: Monday to Fridays between 8 a.m. to 5 p.m.
 Minimum hours a week: 20 hours a week with a maximum of 30 hours.

If you have any questions, please feel free to call me at (808) 588-1111.

Sincerely,
John Aloha
 John Aloha
 Program Director

Verification to include:

- Program Name
- Applicant's Name
- Program start and end dates
- Compensation, if any